



DIANA DELGADO

IT Consultant | Project Manager |
Senior Quality Assurance Engineer |
Mobile Applications Developer |
UX/UI Designer | Web Developer

CONTACT

- 📞 +63 917 558 2634
- ✉️ delgadodee0@gmail.com
- 🌐 <https://www.ddelgado.net>

EDUCATION

BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY SPECIALIZATION IN GAME DESIGN AND DEVELOPMENT

**De La Salle - College of Saint
Benilde**
2009 - 2013
(COLLEGE)

San Beda College Alabang
2005 - 2009
(SECONDARY)

San Beda College Alabang
2001 - 2005

St. Scholastica's College
1998 - 2001
(PRIMARY)

SKILLS

- Business, Client & Product Management
- Risk, Budget, and Project Management
- Agile Methodologies
- Front-End Development & API Integration
- User Research, Prototyping, and Design

WORK EXPERIENCE

DELIVERY MANAGER (DEPLOYED TO METROBANK)

INFORMATION PROFESSIONALS, INC.

2025

- Manages projects using both Waterfall and Agile methodologies, ensuring on-time, within-scope, and quality delivery.
- Prepares and maintains Project Plans, Work Plans, and secures necessary approvals
- Creates and delivers Project Status Reports, tracking delivery progress, scope, and quality metric
- Monitors and tracks project budgets and costs
- Documents and manages project risks and issues, facilitating timely resolution and escalation when necessary
- Participates in and facilitates meetings to drive project alignment and progress
- Ensures compliance with internal policies, security standards, and legal/regulatory requirements; supports audit activities as needed
- Ensures completion and proper documentation of all project deliverables

CREATIVE CONTENT SPECIALIST

FRONTPAGE DIGITAL LTD.

2024

- Collaborated with marketing and design teams to ensure consistent branding and message alignment
- Designed wireframes, user flows, and interactive prototypes using tools like Figma, and Framer ensuring responsive and accessible design
- Created and maintained a design system, standardizing UI components to improve design efficiency and consistency across products
- Collaborated on content development and strategic deployment for the launch of Gogorilla, ensuring all content aligned with the brand's voice.

MOBILE APPLICATIONS DEVELOPER (DEPLOYED TO SM RETAIL, INC.)

ACTIONLABS IT SERVICES PHILS. CORP

2023 - 2024

- Defined project scope, timelines, and deliverables, ensuring alignment with business objectives.
- Contributed to the development of technical documentation, including design specifications, and user manuals
- Designed and developed native iOS and Android applications from concept to deployment
- Implemented core functionality and features, ensuring compatibility across different device sizes and screen resolutions
- Integrated third-party APIs and services to enhance app functionality, such as location services, push notifications, and social media integration
- Conducted thorough testing and debugging to identify and resolve issues, ensuring a smooth user experience



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EXPERTISE

- Technology strategy, Agile project management, and team leadership
- Risk tracking, budgeting, and compliance
- Testing lifecycle, defect management, and quality standards
- Mobile development (Flutter), UI/UX design, and user feedback analysis
- Responsive design and mobile database management (SQLite, Firebase)

CERTIFICATIONS

GENERATIVE AI

National Association of State Boards of Accountancy (NASBA)
2025

ARTIFICIAL INTELLIGENCE FOR BUSINESS

National Association of State Boards of Accountancy (NASBA)
2025

ATLASSIAN AGILE PROJECT MANAGEMENT PROFESSIONAL

Atlassian
2024

MISTAKES TO AVOID IN AGILE PROJECT MANAGEMENT

National Association of State Boards of Accountancy (NASBA)
2024

WORK EXPERIENCE (CONTINUATION)

- Utilized Agile methodologies to plan and prioritize tasks, participate in sprint planning, and deliver software increments on time
- Stayed updated on the latest mobile development trends, tools, and technologies to continuously improve skills and knowledge

IT CONSULTANT, PROJECT MANAGER, WEB DEVELOPER, UX/UI DESIGNER, MOBILE APPLICATIONS DEVELOPER

BITS AND COLORS

2021 - 2023

- Conducted in-depth analysis of client business processes, identifying areas for improvement and recommending appropriate technology solutions
- Provided guidance and expertise to clients on IT strategy and digital transformation initiatives
- Performed requirement gathering for multiple development projects
- Conducted user story mapping sessions to visualize the user journey and identify key features
- Collaborated with cross-functional teams to define project requirements, design user interfaces, and develop custom web and mobile applications
- Defined and prioritized product features and requirements through customer feedback, market research, and stakeholder input, ensuring alignment with business goals and customer satisfaction
- Coordinated with stakeholders and clients, to gather requirements, provide updates, and manage expectations
- Designed visually appealing and user-friendly interfaces for web and mobile applications, ensuring seamless user experiences
- Conducted user research, gathered requirements, and created wireframes, prototypes, and mockups to communicate design concepts
- Conducted usability testing and gathered feedback to iterate and improve interface designs, enhancing overall user satisfaction
- Stayed up-to-date with industry trends and best practices, implementing innovative design solutions and maintaining a competitive edge

SENIOR SOFTWARE QUALITY ASSURANCE ENGINEER, ON-SITE CLIENT SUPPORT, QMS, KAIZEN TEAM LEADER, DATA ANALYST

AMMIC CORPORATION

2015 - 2021

- Ensured the delivery of high-quality software solutions
- Developed and executed test plans, test cases, and test scripts, conducting functional, regression, and performance testing. Identified, reported, and tracked defects collaborating with development teams to resolve issues
- Conducted root cause analysis of defects and implemented corrective actions to improve software quality and reduce future defects



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CERTIFICATIONS (CONTINUATION)

AGILE PROJECT MANAGEMENT WITH JIRA CLOUD: 1, 2 and 3

Project Management Institute,
Inc.

2024

SCRUM: THE BASICS

Project Management Institute,
Inc.

2024

AGILE FOUNDATIONS

International Institute of
Business Analysis (IIBA®)

2024

LEADERSHIP DEVELOPMENT

NRI (Nomura Research
Institute)

2018 - 2019

SEMINARS | WORKSHOPS

NRI (Nomura Research Institute) Leadership Development Program

2018 - 2019

QMS Workshop

2018

Production Management Workshop I & II

2018

WORK EXPERIENCE (CONTINUATION)

- Collaborated with cross-functional teams to gather requirements, provide technical insights, and drive continuous process improvement
- Provided on-site support to clients, understanding their technical requirements and offering technical solutions and assistance
- Led and managed KAIZEN team, ensuring adherence to quality standards and driving process improvements
- Conducted sprint planning, daily stand-ups, and retrospective meetings to enhance team collaboration
- Presented data analysis findings and recommendations to stakeholders, influencing strategic and operational decision-making processes

HR, ADMIN, ACCOUNTING

AMMIC CORPORATION

2013 - 2015

- Coordinated administrative tasks, including managing calendars, scheduling meetings, and handling correspondence
- Maintained records and databases, ensuring accuracy and confidentiality of information
- Assisted in organizing company events and managing office supplies and equipment
- Handled travel arrangements and expense reporting for executives and team members

GAME DESIGNER, PROJECT MANAGER, DOCUMENT SPECIALIST, GAME TESTER

FANDOM, INC.

2012

- Collaborated with the design team to develop game concepts and mechanics, contributing creative ideas and insights
- Conducted playtesting sessions and gathered user feedback to iterate and refine game designs
- Participated in brainstorming sessions and design meetings, contributing to the overall vision and direction of the game
- Created design documentation, including game design documents, wireframes, and storyboards
- Supported the development team by tracking progress, managing deadlines, and ensuring tasks were completed on schedule
- Facilitated communication and coordination between team members, ensuring effective collaboration and workflow
- Assisted in managing and organizing project documentation, ensuring easy access and retrieval of information
- Performed thorough testing of games to identify and report bugs, glitches, and other issues