



DIANA DELGADO

IT Consultant | Project Manager |
Senior Quality Assurance Engineer |
Mobile Applications Developer |
UX/UI Designer | Web Developer

CONTACT

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EDUCATION

BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY SPECIALIZATION IN GAME DESIGN AND DEVELOPMENT

**De La Salle - College of Saint
Benilde**
2009 - 2013
(COLLEGE)

San Beda College Alabang
2005 - 2009
(SECONDARY)

San Beda College Alabang
2001 - 2005

St. Scholastica's College
1998 - 2001
(PRIMARY)

SKILLS

- Business, Client & Product Management
- Risk, Budget, and Project Management
- Agile Methodologies
- Front-End Development & API Integration
- User Research, Prototyping, and Design

WORK EXPERIENCE

DELIVERY MANAGER

2025

INFORMATION PROFESSIONALS, INC.

- Manages projects using both Waterfall and Agile methodologies, ensuring on-time, within-scope, and quality delivery.
- Prepares and maintains Project Plans, Work Plans, and secures necessary approvals
- Creates and delivers Project Status Reports, tracking delivery progress, scope, and quality metric
- Monitors and tracks project budgets and costs
- Documents and manages project risks and issues, facilitating timely resolution and escalation when necessary
- Participates in and facilitates meetings to drive project alignment and progress
- Ensures compliance with internal policies, security standards, and legal/regulatory requirements; supports audit activities as needed
- Ensures completion and proper documentation of all project deliverables

CREATIVE CONTENT SPECIALIST

2024

FRONTPAGE DIGITAL LTD.

- Collaborated with marketing and design teams to ensure consistent branding and message alignment
- Designed wireframes, user flows, and interactive prototypes using tools like Figma, and Framer ensuring responsive and accessible design
- Created and maintained a design system, standardizing UI components to improve design efficiency and consistency across products
- Collaborated on content development and strategic deployment for the launch of Gogorilla, ensuring all content aligned with the brand's voice.

MOBILE APPLICATIONS DEVELOPER

2023 - 2024

ACTIONLABS IT SERVICES PHILS. CORP

- Defined project scope, timelines, and deliverables, ensuring alignment with business objectives.
- Contributed to the development of technical documentation, including design specifications, and user manuals
- Designed and developed native iOS and Android applications from concept to deployment
- Implemented core functionality and features, ensuring compatibility across different device sizes and screen resolutions
- Integrated third-party APIs and services to enhance app functionality, such as location services, push notifications, and social media integration
- Conducted thorough testing and debugging to identify and resolve issues, ensuring a smooth user experience



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EXPERTISE

- Technology strategy, Agile project management, and team leadership
- Risk tracking, budgeting, and compliance
- Testing lifecycle, defect management, and quality standards
- Mobile development (Flutter), UI/UX design, and user feedback analysis
- Responsive design and mobile database management (SQLite, Firebase)

CERTIFICATIONS

GENERATIVE AI

**National Association of State
Boards of Accountancy (NASBA)**
2025

ARTIFICIAL INTELLIGENCE FOR BUSINESS

**National Association of State
Boards of Accountancy (NASBA)**
2025

**ATLASSIAN AGILE PROJECT
MANAGEMENT PROFESSIONAL**
Atlassian
2024

MISTAKES TO AVOID IN AGILE PROJECT MANAGEMENT

**National Association of State
Boards of Accountancy (NASBA)**
2024

WORK EXPERIENCE (CONTINUATION)

- Utilized Agile methodologies to plan and prioritize tasks, participate in sprint planning, and deliver software increments on time
- Stayed updated on the latest mobile development trends, tools, and technologies to continuously improve skills and knowledge

IT CONSULTANT, PROJECT MANAGER, WEB DEVELOPER, UX/UI DESIGNER, MOBILE APPLICATIONS DEVELOPER

2021 - 2023

BITS AND COLORS

- Conducted in-depth analysis of client business processes, identifying areas for improvement and recommending appropriate technology solutions
- Provided guidance and expertise to clients on IT strategy and digital transformation initiatives
- Performed requirement gathering for multiple development projects
- Conducted user story mapping sessions to visualize the user journey and identify key features
- Collaborated with cross-functional teams to define project requirements, design user interfaces, and develop custom web and mobile applications
- Defined and prioritized product features and requirements through customer feedback, market research, and stakeholder input, ensuring alignment with business goals and customer satisfaction
- Coordinated with stakeholders and clients, to gather requirements, provide updates, and manage expectations
- Designed visually appealing and user-friendly interfaces for web and mobile applications, ensuring seamless user experiences
- Conducted user research, gathered requirements, and created wireframes, prototypes, and mockups to communicate design concepts
- Conducted usability testing and gathered feedback to iterate and improve interface designs, enhancing overall user satisfaction
- Stayed up-to-date with industry trends and best practices, implementing innovative design solutions and maintaining a competitive edge

SENIOR SOFTWARE QUALITY ASSURANCE ENGINEER, ON-SITE CLIENT SUPPORT, QMS, KAIZEN TEAM LEADER, DATA ANALYST

2015 - 2021

AMMIC CORPORATION

- Ensured the delivery of high-quality software solutions
- Developed and executed test plans, test cases, and test scripts, conducting functional, regression, and performance testing. Identified, reported, and tracked defects collaborating with development teams to resolve issues
- Conducted root cause analysis of defects and implemented corrective actions to improve software quality and reduce future defects



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CERTIFICATIONS (CONTINUATION)

AGILE PROJECT MANAGEMENT WITH JIRA CLOUD: 1, 2 and 3

Project Management Institute,
Inc.

2024

SCRUM: THE BASICS

Project Management Institute,
Inc.

2024

AGILE FOUNDATIONS

International Institute of
Business Analysis (IIBA®)

2024

LEADERSHIP DEVELOPMENT

NRI (Nomura Research
Institute)

2018 - 2019

SEMINARS | WORKSHOPS

NRI (Nomura Research
Institute) Leadership
Development Program

2018 - 2019

QMS Workshop

2018

Production Management
Workshop I & II

2018

WORK EXPERIENCE (CONTINUATION)

- Collaborated with cross-functional teams to gather requirements, provide technical insights, and drive continuous process improvement
- Provided on-site support to clients, understanding their technical requirements and offering technical solutions and assistance
- Led and managed KAIZEN team, ensuring adherence to quality standards and driving process improvements
- Conducted sprint planning, daily stand-ups, and retrospective meetings to enhance team collaboration
- Presented data analysis findings and recommendations to stakeholders, influencing strategic and operational decision-making processes

HR, ADMIN, ACCOUNTING

2013 - 2015

AMMIC CORPORATION

- Coordinated administrative tasks, including managing calendars, scheduling meetings, and handling correspondence
- Maintained records and databases, ensuring accuracy and confidentiality of information
- Assisted in organizing company events and managing office supplies and equipment
- Handled travel arrangements and expense reporting for executives and team members

GAME DESIGNER, PROJECT MANAGER, DOCUMENT SPECIALIST, GAME TESTER

2012

FANDOM, INC.

- Collaborated with the design team to develop game concepts and mechanics, contributing creative ideas and insights
- Conducted playtesting sessions and gathered user feedback to iterate and refine game designs
- Participated in brainstorming sessions and design meetings, contributing to the overall vision and direction of the game
- Created design documentation, including game design documents, wireframes, and storyboards
- Supported the development team by tracking progress, managing deadlines, and ensuring tasks were completed on schedule
- Facilitated communication and coordination between team members, ensuring effective collaboration and workflow
- Assisted in managing and organizing project documentation, ensuring easy access and retrieval of information
- Performed thorough testing of games to identify and report bugs, glitches, and other issues